

Community \_\_\_\_\_ Apt. # \_\_\_\_\_ Rate \_\_\_\_\_  
 Today's Date \_\_\_\_\_ Date Required \_\_\_\_\_ Amount Paid \_\_\_\_\_

**PERSONAL**

Applicant's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_  
 Social Security No. \_\_\_\_\_ Married  Single   
 Co-Applicant's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_  
 Social Security No. \_\_\_\_\_ Current Home Phone ( \_\_\_\_\_ ) \_\_\_\_\_  
 Names, ages and relationship of anyone else who will occupy the apartment: \_\_\_\_\_  
 \_\_\_\_\_

**RESIDENCE**

Current Address \_\_\_\_\_ No. \_\_\_\_\_ Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
 ( ) Rent ( ) Own ( ) Live with family or friend ( ) Other \_\_\_\_\_ Dates: From \_\_\_\_\_ To \_\_\_\_\_  
 Apartment or Landlord's Name: \_\_\_\_\_ Amount: \_\_\_\_\_  
 Apartment or Landlord's Phone: \_\_\_\_\_ Name \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Reason for Moving \_\_\_\_\_  
 Former Address \_\_\_\_\_ No. \_\_\_\_\_ Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
 ( ) Rent ( ) Own ( ) Live with family or friend ( ) Other \_\_\_\_\_ Dates: From \_\_\_\_\_ To \_\_\_\_\_  
 Apartment or Landlord's Name: \_\_\_\_\_ Amount: \_\_\_\_\_  
 Apartment or Landlord's Phone: \_\_\_\_\_ Reason for Moving \_\_\_\_\_

**EMPLOYMENT**

Applicant's Employer \_\_\_\_\_ Supervisor \_\_\_\_\_  
 Employer's Address/Location \_\_\_\_\_ Phone# ( \_\_\_\_\_ ) \_\_\_\_\_  
 Position Held \_\_\_\_\_ Date of Hire \_\_\_\_\_ Salary \$ \_\_\_\_\_ Per \_\_\_\_\_  
 Previous Employer \_\_\_\_\_ Supervisor \_\_\_\_\_  
 Employer's Address/Location \_\_\_\_\_ Phone# ( \_\_\_\_\_ ) \_\_\_\_\_  
 Position Held \_\_\_\_\_ Date of Hire \_\_\_\_\_ Salary \$ \_\_\_\_\_ Per \_\_\_\_\_  
 Co-Applicant's Employer \_\_\_\_\_ Supervisor \_\_\_\_\_  
 Employer's Address/Location \_\_\_\_\_ Phone# ( \_\_\_\_\_ ) \_\_\_\_\_  
 Position Held \_\_\_\_\_ Date of Hire \_\_\_\_\_ Salary \$ \_\_\_\_\_ Per \_\_\_\_\_

**GENERAL INFORMATION**

***STOP!!! DID YOU COMPLETE THE RESIDENCE HISTORY? YES NO EMPLOYMENT HISTORY YES NO***  
**IF YOU ANSWERED NO, WE CANNOT PROCESS YOUR APPLICATION**

Bank Name/Location \_\_\_\_\_ Phone# ( \_\_\_\_\_ ) \_\_\_\_\_  
 Savings Acct. \_\_\_\_\_ Regular Checking \_\_\_\_\_  
 Pets(s) \_\_\_\_\_ Type(s) \_\_\_\_\_ Weight(s) \_\_\_\_\_ Age(s) \_\_\_\_\_  
 Vehicles: We do not allow vehicles without permission. Vehicles not approved in writing may be towed away at the owner's expense.  
 1. Make \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ License# \_\_\_\_\_ State \_\_\_\_\_  
 2. Make \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ License# \_\_\_\_\_ State \_\_\_\_\_  
 Has applicant, spouse or any other proposed resident ever:  
 Filed for bankruptcy No  Yes  \_\_\_\_\_  
 Been evicted from tenancy No  Yes  \_\_\_\_\_  
 Been convicted of a felony No  Yes  \_\_\_\_\_  
 Comments: \_\_\_\_\_  
 In case of emergency contact: \_\_\_\_\_ Relationship \_\_\_\_\_  
 Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

I hereby authorize Complete Screening, Inc, its employees and agents, to take any and all actions necessary to verify the contents of this application. I understand that such actions may include but are not limited to, a credit report, verification of employment, past rental history, police and criminal records. I will hold Complete Screening, Inc., its employees and agents harmless from liability for the accurate reporting of such information to the management and/or owners. I certify that all information provided by me is true, correct, and complete and I understand that any misrepresentation or omission is cause for the management and/or owners to reject or decline this application and/or terminate any lease based on this application. IMPORTANT NOTICE: It is understood and agreed that the security deposit will be FORFEITED if I/we cancel this application after 72 hours of signing.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Co-Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Leasing Agent: \_\_\_\_\_ Date: \_\_\_\_\_

**Complete Screening Inc  
Background Consent Form**

In connection with my application for a rental/lease (the "Landlord") may request background records on me from Complete Screening Inc (CSI). I understand that these reports may include social security trace, credit bureau reports, criminal background searches, department of motor vehicle records, sex offender registries and other governmental public record sources. By signing below I give my consent and authorization to this landlord and any agency contacted in connection with this application to obtain the investigative reports as listed above. I release and hold harmless any individual, corporation, or private or public entity from any and all causes of action that might arise from furnishing to the Landlord and/or Complete Screening Inc information that they may request pursuant to this release. A photo or faxed copy of this release will act as the original and shall be valid for this and any future reports or updates that may be requested by the Landlord in connection with my application.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

**Please print legibly. Information that we are unable to read could result in a delay in the application verification process.**

Social Security Number \_\_\_\_\_ Date of Birth \_\_\_\_\_

Driver's License Number \_\_\_\_\_ State of Issue \_\_\_\_\_

Present Address \_\_\_\_\_

City State Zip \_\_\_\_\_

Previous Address \_\_\_\_\_

City State Zip \_\_\_\_\_

Have you ever been arrested or convicted of a felony/misdemeanor?    Yes    No

If so, where did the arrest/conviction take place? \_\_\_\_\_

Please provide details regarding the arrest and/or conviction: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_